

C O N F I D E N T I A L

OIT-0037-86

24 JAN 1986

MEMORANDUM FOR: Director of Logistics
Director of Communications

25X1 FROM: William F. Donnelly [redacted]
Director of Information Technology

25X1 SUBJECT: Letter of Appreciation for OC Contracts Staff
[redacted]

25X1 1. In the period from 12 October 1984 to 15 November 1985,
the New Building Communications Program Office (BPO) completed
the acquisition of six segment contracts and the continuance of
two other existing contracts. This memorandum acknowledges the
contribution made by the Contracts Staff, Office of Communica-
tions, in achieving that goal. [redacted]

25X1 2. The dedicated members of the Contracts Staff, including
[redacted]
exhibit the highest professionalism in carrying out their roles
as contracting officers. Without extraordinary effort on their
part, the BPO workload could not have been supported. In
addition, they have always been available for providing guidance
and assistance, and are active members of the ongoing periodic
sessions we have with each of the contractors. [redacted]

25X1 3. We would like to take this opportunity to gratefully
acknowledge the services of [redacted] and her team, to thank
them for the long hours and the prompt action on contractual
issues, and to recognize the importance of their contribution to
the completion of our mission. [redacted]

25X1 [redacted]
William F. Donnelly [redacted]

25X1 [redacted]
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